

S-E-C-R-E-T

Approved For Release 2000/08/15 : CIA-RDP80-00773A000100030003-6

27 APR 1978

MEMORANDUM FOR: Deputy Director for Administration

FROM : F. W. M. Janney  
Director of Personnel

SUBJECT : Office of Personnel Report --  
Week Ending 28 April 1978

1. (C) Retirement Activity: The figures shown below depict the total retirement activity for the period 1 January through 30 June 1978. The figures in the clear show totals. The figures in parentheses represent persons who have opted for discontinued service or "involuntary" retirement; the figures in parentheses are included in the total figure. Thus, of 170 persons to go by 30 June, 64 are going under the "liberal" options.

	<u>Civil Service</u>	<u>CIARDS</u>	<u>Total</u>
Retired	33 ( 8)	58 (15)	91 (23)
Signed to go	19 (11)	60 (30)	79 (41)
Total	52 (19)	118 (45)	170 (64)

2. (U/AIUO) Reaffirmation - CIARDS: The following shows the status of the one-time reaffirmation memoranda for participants in CIARDS:

Memoranda Sent

Returned

Elected to Return  
to CSRS

18

25X9

3. (U) External Employment Assistance: and one of his associates met with members of the OP/Retirement Counseling and Employee Assistance Branch (RCEAB) on Friday, 21 April 1978. RCEAB has just recently initiated contact with

25X1A

E 2 IMPDET  
CL BY 012752  
May be downgraded to  
CONFIDENTIAL when  
separated from  
attachment.

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25X1A [REDACTED] an executive search firm located in [REDACTED] 25X1A  
25X1A [REDACTED] was in Washington as part of a search-  
25X1A for-job candidates on behalf of one of his clients in the private  
sector. RCEAB has recommended several of its clients for the  
position in question and [REDACTED] met with one of them in  
Washington.

4. (U) Management Seminar Address on Personnel Matters:  
Chief, Professional Placement Branch addressed the 25th running  
of the Management Seminar on 20 April on the subjects of  
Counselling, Vacancy Notices and the Handicapped Program.

5. (U) Handicapped Program: The Assistant and Coordinator  
for the Handicapped Program are scheduled to attend the Annual  
Meeting of the President's Committee on Employment of the  
Handicapped on 4 and 5 May 1978.

25X1A 6. (U) Day Care Center: We discussed with Mr. Thomas  
[REDACTED], the possibility  
of his organization providing professional advice in the conduct  
of our day care center interest survey. [REDACTED] will try 25X1A  
to meet with us next week to further explore our needs and to  
develop a proposal for our consideration. Initial work on  
the survey has involved the Day Care Committee and representatives  
of the OMS/Psychological Services Staff, OP/Plans Staff, O/EEO,  
Federal Women's Program, and the Secretarial/Clerical MAG.  
25X1A These individuals will be invited to attend the meeting with  
[REDACTED].

25X1A 7. (U) Employee Activities: The 100-Mile Club is one  
of the most active organizations of the Employee Activity  
Association. Several members of the club participated in the  
recent Boston Marathon. One of the most impressive performances  
was turned in by [REDACTED]  
completed it in a [REDACTED]

\* 8. (U) Suggestion Box: One suggestion was received  
this week. It was directed to the Director of Central Intelligence.  
The total number of suggestions received since the program  
began on 15 June 1977 is 50.

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9. (S) Rehired Annuitants: See attached report.

COMING EVENT:

(U) Savings Bonds Rally: The Agency's Savings Bonds Rally will be held Monday, 1 May, in the auditorium at 1:00 p.m. Keypersons from all components will be in attendance to receive final instructions and information for the campaign which will be conducted through 26 May 1978.

(S) F. W. M. Janney

F. W. M. Janney

Att

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25X1A EA/D/Pers: [REDACTED]:rj (27 Apr 78)

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S E C R E T

26 April 1978

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES  
FOR THE AGENCY (20-26 April 1978) (U/AIUO)

1. (S) The following rehired civilian annuitant case was approved for extension by the Director of Personnel:

DDO

25X1A

[REDACTED] - Independent Contractor, IMS,  
one-year extension.

2. (S) The following rehired civilian annuitant cases were approved for extension by the Deputy Director for Administration:

DDA

25X1A

[REDACTED] - Independent Contractor, Office  
of Security, one-year extension.

DDS&T

25X1A

[REDACTED] - Independent Contractor, ORD,  
one-year extension.

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